



MINUTES
Greater Waterbury Transit District (GWTD)
10:00am, Wednesday, March 9, 2022

Directors in Attendance: April Chaplin, Debbie Bournival, Mary Morrone, Betty Bajek, JoAnn Cappelletti, Bob DeVito, Mira Levasseur, Aleta Looker, Maria Vaccarelli

Others Attending: Josh Lecar, Kevin Ellis, Patricia Bauer

1. Commencement of Meeting
 - The meeting was called at 10:03 a.m. by Betty Bajek.
 - No Public Comment
2. Betty Bajek put forth a motion to approve the meeting minutes from December 8.
Motion to approve the minutes from the December 8, 2021 meeting.
Motion made by Aleta Looker; Seconded by Mary Morrone.
Vote: unanimous in favor; the motion passes.
3. GWTD Administrative Items
 - Kevin Ellis discussed financials: No notable incomes, a yearly audit is the only notable expense.
 - Kevin discussed ridership: Dial a ride ridership is higher than it was last year. Non ADA ridership are about the same levels as they were last year.
4. Northeast Transportation Update
 - Maria Vaccarelli stated that ridership is starting to increase and there is nothing else to report.
5. Kennedy Center Transportation Resource Guide Update
 - April Chaplin inquired if she could help the Naugatuck Senior Center with transportation applications. The board is glad she is offering her assistance to the Senior Center.
 - Only one agency responded to the request for resource guide updates, so it will take longer.
6. GWTD Press Release and Handout
 - Kevin Ellis presented drafts of the GWTD Press Release and Handout. Initial feedback was provided by the Board. Draft copies of the documents will be sent to board for comments.
7. Open Discussion
 - Betty Bajek discussed new and clarified meeting dates: June 8th and September 21st.
 - Betty discussed about having a new onboarding procedure for GWTD and will put together an onboarding book. A new list of all present members will be distributed by NVCOG.
 - April Chaplin discussed the importance of attending board meetings, regarding Southbury. Josh Lecar mentioned that he will bring this issue up to Rick Dunne, executive director for NVCOG.
 - April discussed increasing public outreach, citing an event in Naugatuck with increased Waterbury Branch Line service this June.
 - April discussed hosting a conference for 5310 grant recipients to assist them with programming.
8. Adjournment
 - Motioned by JoAnn Cappelletti, 10:41