



**MINUTES**  
**Greater Waterbury Transit District (GWTD)**  
10:00am, Wednesday, June 9, 2021

**Directors in Attendance:** Aleta Looker, Stefanie Theroux, Jan Mizeski, Lisa Carew, Mary Morrone, Bob DeVito

**Others Attending:** Patricia Bauer, Gabriel Filer, April Chaplin, Richard Donovan, Josh Lecar

1. Commencement of Meeting

- The meeting was called at 10:03 by NVCOG Transportation Planner, Gabriel Filer.
- Gabriel Filer put forth a motion to approve the meeting minutes from March 10.

*Motion to approve the minutes from the March 10, 2021 meeting.*

**Motion** made by Mary Morrone; Seconded by Jan Mizeski

**VOTE:** unanimous in favor; the motion passes

- Public Comment
  - Gabriel Filer introduced two new NVCOG staff members, Richard Donovan and Josh Lecar. Gabriel mentioned that Richard will be attending future GWTD Board meetings.

2. GWTD Administrative Items

- Gabriel Filer discussed the Financial Update outlining expenditures for Greater Waterbury Transit District (GWTD). He noted that GWTD has received most of its funding from the CT DOT for the Municipal Grant Program for this fiscal year.
- He noted the fiscal year is quickly ending and that many things are getting closed out. He discussed some major expenses including the CACT membership and annual audit.
- Trish said that we got all the money for the Dial-A-Ride program and that the invoices should be processed.
- Gabriel brought up the Ridership Update memo that was sent in the public notice. He explained there is a significant increase in ridership for both Non-ADA and Dial-A-Ride due to more people getting vaccinated. Gabriel explained that more people are using transit services, and it's catching up to pre-pandemic levels.

3. GWTD Flyer

- Gabriel shared the revised version of the GWTD flyer he created and how he wanted to highlight the Non-ADA and Dial-A-Ride services. No comments were given from Board members.

4. Municipal Grant Program and Section 5310 Update

- Gabriel explained how he reviewed and submitted all of the Grant Assignments and Maintenance of Effort documents for the Municipal Grant Program. He noted this is the final year of a three-year cycle and that a new grant application will have to be submitted next year.
- When it comes to Section 5310, CT DOT is changing the fiscal year the grant is issued so they are in the same fiscal year as their grant application cycle. This will reduce confusion. He mentioned that he will alert Board members once the application cycle opens.

5. Northeast Transportation Update
  - Maria wasn't available to attend the meeting. Gabriel said that North East Transportation (NET) is continuously disinfecting their buses and that ridership is increasing since more people have been vaccinated. NET is still doing trips for vaccine appointments.
  - April asked if Maria gave Gabriel any information on the Weekend Wheels Program.
  
6. Open Discussion
  - Aleta Looker typed a comment asking if Gabriel could e-mail Board members a copy of the GWTD flyer. Gabriel said he would do it after the meeting.
  - April asked if Naugatuck residents have to pay \$7 for Non-ADA rides. Gabriel replied explaining that Naugatuck is in the Non-ADA program so residents would qualify for the reduced Non-ADA fares like most communities in GWTD. Jan said that Non-ADA was included in the upcoming budget.
  - Lisa Carew asked Gabriel if he could e-mail an updated listing of GWTD Board members. He agreed to send an email after the meeting.
  - Trish asked if Municipal Dues and Non-ADA match will change for this fiscal year. He told Trish that he will email her the FY 2022 budget after the meeting.
  
7. Next Meeting Date: September 15, 2021 10:00am
  
8. Adjournment
  - Called by Lisa Carew, Treasurer at 10:18