



**MINUTES**  
**Greater Waterbury Transit District (GWTD)**  
10:00am, Wednesday, March 10, 2021

**Directors in Attendance:** Aleta Looker, JoAnn Cappelletti, Betty Bajek, Stefanie Theroux, Jack DeOliveira, Jan Mizeski, Lisa Carew, Mary Morrone, Bob DeVito, Danessa Marshall, Jacqueline Butler Thomas  
**Others Attending:** Patricia Bauer, Gabriel Filer, April Chaplin

1. Commencement of Meeting

- The meeting was called at 10:02 by NVCOG Transportation Planner, Gabriel Filer.
- Betty Bajek put forth a motion to approve the meeting minutes from December 9.

*Motion to approve the minutes from the December 9, 2020 meeting.*

**Motion** made by Lisa Carew; Seconded by JoAnn Cappelletti

**VOTE:** unanimous in favor; the motion passes

- Public Comment
  - No public comments.

2. GWTD Administrative Items

- Gabriel Filer discussed the Financial Update outlining expenditures for Greater Waterbury Transit District (GWTD). He noted that GWTD has received roughly \$154,000 from the CT DOT for the Municipal Grant Program.
- He mentioned that GWTD has received all their Non-ADA Match and Municipal Dues from each community.
- Gabriel noted most expenses incurred by GWTD included the CACT membership, audit, and insurance fee. Total expenses so far were approximately \$154,000.
- Gabriel brought up the Ridership Update memo that was sent on February 23. He explained there was a significant decline in ridership for both Non-ADA and Dial-A-Ride due to the pandemic. Gabriel explained that although fewer people are using transit services, there might be an uptick once enough people get vaccinated.
- Gabriel revealed the audit with Levintsky and Berney was just completed. Trish asked if there were any findings. He and Betty both said, "no."

3. GWTD FY 2022 Budget

- Gabriel announced that most communities are going to see a decrease in Non-ADA match because ridership has declined significantly. Municipal Dues will remain unchanged. In addition, no changes are being made to the Municipal Grant Program allocation because CT DOT hasn't adjusted their funding formula.

*Motion to approve the GWTD FY 2022 Budget*

**Motion** made by Lisa Carew; Seconded by Mary Morrone

**VOTE:** unanimous in favor; the motion passes

4. Northeast Transportation Update
  - Maria wasn't available to attend the meeting. Gabriel said that North East Transportation (NET) is disinfecting their buses and working to provide the best ridership experience during this time.
  
5. Open Discussion
  - Aletta Looker mentioned that her special needs granddaughter lives in Southington and wanted to know what transportation services she would qualify for. April directed her to the North Central Mobility Manager of Connecticut. April provided Aletta her phone number and said she was willing to discuss statewide transportation resources geared towards disabled individuals after the meeting.
  - JoAnn Cappelletti asked Gabriel and Trish if she could receive copies of the Greater Waterbury Transit District brochure. Trish mentioned that Gabriel will create new printed materials and asked JoAnn to send a copy, so he has a template to work off of. Once he completes this, he will send them to everyone on the Board.
  
6. Next Meeting Date: June 9, 2021 10:00am
  
7. Adjournment
  - Called by Lisa Carew, Treasurer at 10:14