



## NOTES

### Greater Waterbury Transit District (GWTD)

NVCOG Conference Room

49 Leavenworth Street, 3<sup>rd</sup> Floor

Waterbury, CT 06702

10:00am, Tuesday, October 10, 2017

**Directors In Attendance:** JoAnn Cappelletti (Middlebury), Lisa Carew (Watertown), Mary Morrone (Wolcott)

**Others Attending:** April Chaplin (Kennedy Center), Maria Vaccarelli (NET), Patricia Bauer (NVCOG), Rick Dunne (NVCOG), Christian Meyer (NVCOG), Benjamin Muller (NVCOG)

- 1. Commencement of Meeting:** At roll call eleven (3) voting GWTD Directors were in attendance, representing eight (3) Members and 79.8% of the total votes, **not** meeting quorum.
- 2. GWTD Administrative Items**

**Approval of Minutes:** Draft minutes of the September 12<sup>th</sup> meeting are available on the NVCOG website, and have been emailed to all GWTD Directors.

**Financial Report:** All but one members have paid their dues. One member submitted their dues to an out-of-date address, but NVCOG staff are addressing the issue. Once all dues are received, payment will be made to NET. Municipal Grant Program funds have yet to be disbursed, and there seems to be a question of whether GWTD submitted the application to CTDOT. The application will be resent to the appropriate CTDOT contact.

**Website Update:** The website hosting and servers can be migrated over to NVCOG's accounts to reduce costs and improve ease of editing for GWTD. GWTD Directors would need to vote to approve the migration and to close the existing accounts. NVCOG staff have developed a draft updated website for internal review. A link will be emailed to all Directors. Please provide any comments or updates to Ben Muller ([bmuller@nvcogct.org](mailto:bmuller@nvcogct.org)).
- 3. Northeast Transportation Update:** Ridership has remained steady for all demand-responsive services provided through NET. Thomaston is no longer on the Dial-A-Ride service. NET will forward calls for service to the town. "Shared" numbers in Dial-A-Ride reporting are typically riders from Waterbury on mixed-municipality rides.
- 4. Waterbury Area Transit Study Update:** Christian Meyer gave an overview of the final Waterbury Area Transit Study reports, now in public comment. Lakewood Road service remains the #1 priority amongst riders and local officials, to relieve congestion on the 422 and to increase service to Waterville. The other major proposal is all-day service to Naugatuck, which would significantly alter service currently provided in the Borough. Proposed short-term improvements to the service would also change the ¾ mile corridor in which complementary paratransit is subsidized directly by CTDOT, potentially changing the amount member municipalities are paying for non-ADA match. Maps of proposed changes were available at the meeting for discussion, and are also on the study website. Directors should review the proposed changes at [www.waterburybusstudy.org](http://www.waterburybusstudy.org) and provide any comments to Christian Meyer ([cmeyer@nvcogct.org](mailto:cmeyer@nvcogct.org)), or through the study's official comments section on the website.
- 5. Election of Officers:** Tabled.

6. **Open Discussion:** There is bus waiting area by Belden Street and Dunkin' Donuts in Watertown that is located in the wrong position. A project provided a waiting area after the light at Marshall's and the IGA at Belden Street, but the bus stop sign is before the light in front of Starbucks. Getting the sign and the waiting area in the same location should be a priority. NVCOG staff will reach out to Watertown to determine how to reconcile the issue.  
Watertown is also interested in providing benches and shelters along the route, particularly for southbound traffic. Getting a speaker from CTtransit, First Transit, or GBT to discuss jurisdiction, funding opportunities, and processes for bus stop amenity installation would be helpful for general improvements.
7. **Next Meeting Date:** December 12, 2017, 10 am, at the Naugatuck Valley Council of Governments. Topics will include scheduling meetings for the next calendar year, elections, and the website.
8. **Adjournment.**

Respectfully submitted by  
Benjamin Muller, NVCOG