



MINUTES

Greater Waterbury Transit District (GWTD)

NVCOG Conference Room

49 Leavenworth Street, 3rd Floor

Waterbury, CT 06702

11:30am, Tuesday, September 12, 2017

Directors In Attendance: Stephanie Ferrall (Cheshire), JoAnn Cappelletti (Middlebury), Dorothy Hoff (Naugatuck), Wendy Hozer (Naugatuck), Katrina Anderson (Southbury), Tamath K. Rossi (Southbury alternate), Dawn Grenier (Thomaston), Danessa Marshall (Waterbury), Gwen Canada (Waterbury), Ann Marie Corden (Waterbury), Lisa Carew (Watertown), Mary Morrone (Wolcott)

Others Attending: April Chaplin (Kennedy Center), Maria Vaccarelli (NET), Patricia Bauer (NVCOG), Benjamin Muller (NVCOG)

The meeting opened at 11:35am.

1. **Roll Call, Introductions, and Public Comment:** At roll call eleven (11) voting GWTD Directors were in attendance, representing eight (8) Members and 79.8% of the total votes, meeting quorum.
2. **GWTD Administrative Items, Approval of Minutes, and Chair's Report:** There are no minutes to approve. The GWTD Chair Stephanie Ferrall would like to resign her post as Chair after four years of service.
3. **Financial Report:** Patricia Bauer gave an update on finances. Invoices have been mailed to Members for the municipal share of ride costs. The state has yet to deposit funds for this fiscal year into the GWTD accounts due to the lack of a state budget.
4. **Northeast Transportation Report:** Benjamin Muller gave a short overview of currently-available demand responsive transit to the GWTD Board of Directors, as there are several new Directors. Maria Vaccarelli of Northeast Transportation gave a report on ridership for July and August of 2017.
5. **GWTD By-Laws Update:** Benjamin Muller discussed the changes that had been made to the GWTD bylaws, presented in draft form to the Directors in the agenda mailing. The updated bylaws should be easier to read and understand, clarify a few points of potential confusion, clarify the role of a Transit Director, and provide for an automatic sunset of one (1) year for Directors who do not attend GWTD meetings.
 - a. **Motion to Adopt draft By-Laws as presented made by Lisa Carew, seconded by Mary Morrone**
 - i. **Vote passes by affirmation**
6. **Designation of a Transit Director:** Benjamin Muller gave a review of the role of the Transit Director available under state statute and the GWTD by-laws, including the benefits of shifting administrative duties off of the Board of Directors themselves.
 - a. **Motion to designate the Naugatuck Valley Council of Governments as the Transit Director for the Greater Waterbury Transit District made by Lisa Carew, seconded by Mary Morrone**
 - i. **Vote passes by affirmation**

7. **Election of Officers:** Stephanie Ferrall opened the floor to nominations for officers. After discussion, it was decided to stay with the current officers and to table the nominations and vote until next GWTD meeting in October.

a. **Vote Tabled**

8. **Open Discussion:** Stephanie Ferrall opened the floor to open discussion regarding the GWTD and its future goals. It was identified that providing better and more integrated service for the residents of Prospect and Southbury should be considered. There was discussion of potential expansion to Woodbury, provided funding and interest.

Benjamin Muller discussed the possibility of bringing in guest speakers to GWTD meetings on topics relevant to the GWTD and its functions. If GWTD Directors are interested in hearing on any topics in particular, NVCOG staff can find speakers to give presentations.

Stephanie Ferrall asked if any GWTD Directors had any input on the website and its future. Other transit districts in Connecticut have more information on their websites, and better links to information from other sources. April Chaplin encouraged the GWTD to include the Mobility Guide being updated by The Kennedy Center on the website, as it's a very useful existing resource.

9. **Next Meeting Date:** October 10, 2017, 10 am, at the Naugatuck Valley Council of Governments.

10. **Adjournment:**

a. **Motion to adjourn the meeting made by JoAnn Cappelletti, seconded by Lisa Carew.**

i. **Vote passes by affirmation**

Respectfully submitted by
Benjamin Muller, NVCOG